

**LUDLOW COUNCIL MEETING**  
**MINUTES**

**September 12, 2019**

Mayor Josh Boone called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. The roll call showed the following council members present: Steve Chapman, Tiffany Grider, Bill Whiteley, Chris Wright, Tom Amann, and Julie Terry Navarre.

*ALSO ATTENDING:* City Attorney Todd V. McMurtry, City Administrator/Police Chief Scott Smith, Fire Chief Mike Steward, Public Works Director Shane Hamant, and Code Enforcement Officer Tom Garner.

**Motion by Mr. Chapman, second by Mr. Wright, to approve the minutes from the council meeting on August 8, 2019. Following a voice vote, motion carried: all ayes.**

**STAFF REPORTS**

Fire Department

Chief Steward discussed his monthly report.

Public Works

Mr. Hamant discussed his monthly report. Austin Cooper's last day is September 13<sup>th</sup>; the City is accepting applications for the public works laborer position. The City had a tree in the park inspected by four companies and concluded that it could not be saved. The lowest bid to cut down the tree is \$2,500.00.

Code Enforcement

Mr. Garner discussed his monthly report. The number of rental properties that are delinquent in obtaining a license has been reduced from 55 to 12. A total of 412 rental licenses have been issued. Discussion on vacant properties in the city, which is currently around 45 properties. Discussion on the city being divided into six districts. Discussion on the possibility of mass foreclosures.

Mayor's Report

Mayor Boone thanked Mr. Amann and the Urban Design Review Board (UDRB) for their efforts in creating the historic overlay ordinances and guidelines. Beyond the Curb Ludlow will be on September 22, 2019. Discussion on interest in the Christmas Parade.

Police

Chief Smith discussed the police run report for August. Officer Jeff Hord will be retiring in October and the City is in the process of hiring a lateral officer. There will be more turn over in the police department within the next five years.

City Administrative Officer's Report

Chief Smith discussed the recent Movie in the Park and advised that the Ludlow Heritage Museum is open in their new location. Chief Smith thanked Mr. Amann and Patrick Snadon for their work with the historic overlay zone. The City is looking at several developers for the Yards Project and plan to have an open forum to get input from the residents. The new flooring has

been installed at the Community Center. Anyone interested in reserving the Center for an event should contact Joni Powers. The City has switched its IT service provider from Emerge to NKOL. Chief Smith recently met with representatives of the Transit Authority of Northern Kentucky (TANK) to discuss the possibility of getting the Southbank Shuttle to come to Ludlow, at least on weekends. Chief Smith encouraged residents to contact Andrew Aiello of TANK to request the Southbank Shuttle come to Ludlow. The State has no immediate plans to repave Sleepy Hollow Road.

#### **CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL**

None

#### **UNFINISHED BUSINESS**

##### **Second Reading of Ordinance 2019-8**

**Motion by Mr. Amann, second by Ms. Terry Navarre, to call up Ordinance 2019-8 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky, to Convert Davies Street to a Two-Way Street* for a second reading. Following the second reading and a roll call vote, motion carried: all ayes.**

##### **Second Reading of Ordinance 2019-9**

**Motion by Mr. Wright, second by Mr. Chapman, to call up Ordinance 2019-9 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky, Amending Chapter 111 of the Code of Ordinances to Increase the License Fee Imposed on Employees and Persons Other Than Employees Who Engage in Any Franchise, Trade, Occupation, Profession or Other Business in the City* for a second reading. Mr. Wright expressed concern about how the .5% payroll tax increase will impact teachers. The ordinance will increase the payroll tax from 1.5% to 2% and the gross receipts tax from 0.075% to .132%. Following the second reading and a roll call vote, motion carried: four ayes, two nays (Ms. Grider, Mr. Wright).**

##### **Second Reading of Ordinance 2019-10**

**Motion by Mr. Amann, second by Ms. Terry Navarre, to call up Ordinance 2019-10 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky, Amending the Ludlow Zoning Ordinance to Adopt All Necessary Components for Creating a Historic Preservation Overlay* for a second reading. Following the second reading and a roll call vote, motion carried: all ayes.**

##### **Second Reading of Ordinance 2019-11**

**Motion by Mr. Amann, second by Mr. Whiteley, to call up Ordinance 2019-11 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky, Amending the Ludlow Zoning Ordinance to Approve a Map Amendment Adding an Overlay Zone to the Existing Zoning Classifications in an Area of Approximately 89 Acres Bounded by Both Sides of Elm Street to the South, the Railroad to the East, Adela Avenue to the West, and the River to the North* for a second reading. Following the second reading and a roll call vote, motion carried: all ayes.**

##### **Resolution 2019-15**

**Motion by Ms. Grider, second by Mr. Whiteley, to pass Resolution 2019-15 *A Resolution of the City of Ludlow, in Kenton County, Kentucky to Appoint a City Attorney [Todd V. McMurtry]*. Following a roll call vote, motion carried: all ayes.**

## NEW BUSINESS

Motion by Mr. Wright, second by Mr. Amann, to table Resolution 2019-16 *A Resolution of the City of Ludlow Adopting the Ludlow Historic Design Guidelines* and add Ordinance 2019-14 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky, Adopting the Ludlow Historic Design Guidelines*. Following a voice vote, motion carried: all ayes.

### First Reading of Ordinance 2019-14

Motion by Mr. Amann, second by Ms. Terry Navarre, to introduce Ordinance 2019-14 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky, Adopting the Ludlow Historic Design Guidelines* for a first reading. Following a voice vote, motion carried: all ayes.

### Resolution 2019-17

Motion by Ms. Terry Navarre, second by Ms. Grider, to pass Resolution 2019-17 *A Resolution to Approve the Surplus of Retiring Officer Jeff Hord's Service Weapon*. Following a voice vote, motion carried: all ayes.

### Resolution 2019-18

Motion by Ms. Terry Navarre, second by Ms. Grider, to pass Resolution 2019-18 *A Resolution to Accept the Federal Funds for the Adela Avenue Paving Project*. Following a voice vote, motion carried: all ayes.

### Resolution 2019-19

Motion by Mr. Amann, second by Mr. Wright, to table Resolution 2019-19 *A Resolution Approving a Telecommunications Franchise Agreement with Verizon Wireless*. Following a voice vote, motion carried: all ayes.

### First Reading of Ordinance 2019-12

Motion by Ms. Terry Navarre, second by Mr. Wright, to introduce Ordinance 2019-12 *An Ordinance Fixing the Tax Rate for the Fiscal Year Beginning July 1, 2019, and Ending June 30, 2020 Upon Real Estate, Personal, and Mixed Property in the City of Ludlow, Kentucky, and Fixing the Time and Payment and Penalty for Non-Payment of Same* for a first reading. Mr. Chapman provided examples of what the increased tax rate would cost property owners based on the assessed value of their property. The ordinance sets the tax rate at \$.468 (per \$100.00 assessed value) for real property and \$.975 (per \$100.00 assessed value) for personal and mixed property.

### First Reading of Ordinance 2019-13

Motion by Ms. Grider, second by Ms. Terry Navarre, to introduce Ordinance 2019-13 *An Ordinance Fixing the Tax Rate for the Fiscal Year Beginning July 1, 2019, and Ending June 30, 2020 Upon Real Estate, Personal, and Mixed Property in the City of Ludlow, Kentucky, for the Fire Protection and Emergency Medical Services Special Ad Valorem Tax, and Fixing the Time for Payment and Penalty for Non-Payment of Same* for a first reading. The ordinance sets the tax rate at \$.175 (per \$100.00 assessed value).

## ANNOUNCEMENTS

Ms. Terry Navarre advised that she and Mr. Whiteley met with Mr. Hamant to discuss upcoming needs in Public Works, such as a new utility truck.

**Motion by Mr. Chapman, second by Mr. Wright, to enter into executive session pursuant to KRS 61.810 (1)(b) deliberations on the future acquisition or sale of real property by a public agency and KRS 61.810 (1)(c) discussions of proposed or pending litigation against or on behalf of the public agency. Following a voice vote, motion carried: all ayes.**

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**Motion by Mr. Amann, second by Mr. Chapman, to adjourn the meeting at 8:44 p.m. Following a voice vote, motion carried: all ayes.**

Respectfully submitted,

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Laurie Sparks, City Clerk

Attest: \_\_\_\_\_  
Joshua A. Boone, Mayor